

MINUTES OF P.R. COMMUNITY and STUDENT ASSOCIATION (SADLEIR HOUSE FACILITY) o/a  
PRCSA held on 26 May 2010 in the Lecture Hall at Sadleir House, 751 George St North, Peterborough,  
Ontario at 7pm.

P R E S E N T: Catherine Dickinson, Meaghan Kelly, John K Muir, James Smith & Helen Wallis.

R E G R E T S: Ayad Sbeyti.

Also present: Dwayne Collins, Steward; and Derrick McIntosh, honoured guest.

01. The meeting was called to order at about 7:20 p.m. with Catherine Dickinson acting as Chair and John Muir acting as Secretary. Notice of this meeting having been made to all the Directors, and a majority being present, the meeting was declared constituted. An agenda was agreed upon and discussion followed.
02. The minutes from the previous Meetings were presented.  
**UPON A MOTION** duly made seconded and carried unanimously, the Board Meeting Minutes from 07 April 2010 were accepted as presented.
03. Financial Statements were presented (see attached).  
**UPON a MOTION** duly made seconded and carried unanimously, the financial statements to 30 April 2010 were accepted as presented.
04. Dwayne Collins presented the Steward's Report - see attached.  
It was noted that the damaged fence will be dealt with in September, meanwhile the loss of one of its sections has created a suitable aperture for the conduct of equipment for the construction of the new ramp and walkway. To clarify the situation regarding a construction deposit for the stair lift, the Steward reported after the Meeting that; the deposit of \$3875 + GST, has been requested to be returned by Eastern Elevator, the original vendor selected to install the incline platform lift. At this stage, it is not necessary to involve our legal counsel as there is no dispute that the company owes us money and it is currently unclear if the firm has filed formal bankruptcy or if they are handling the matter internally. That being said, the situation will be monitored and if we do not receive a timely response to our inquiry requesting the return of the deposit (which included documentation consisting of copies of the cleared cheques as well as the invoice issued to us from Eastern Elevator), our legal counsel will be brought in. We have been in direct discussions regarding this matter with the former President of Eastern and have current contact information at his new place of employment and have confidence in being able to maintain the lines of communication or in being able to pass them onto our legal counsel should things progress to that state. The Ontario Trillium Foundation is aware of the situation with the vendor and that we are taking steps to recover the money. This matter will be pursued vigorously over the summer and the Board will be kept apprised of any significant changes or problems as they arise over the summer months.
05. The Usage Statistics Report was presented - (see attached).  
**UPON a MOTION** duly made seconded and carried unanimously, the Steward's Report was approved as presented and discussed, and the Usage Statistics Report was received.
06. There then followed a wide ranging discussion pertaining to a Sadleir House hosted "Clubs and Groups Day" for Trent and Peterborough and area organisations. The date was set for Wednesday, 14 September 2010, and a few other ideas were brought forward, such as having an open mic show during the event. Dwayne Collins will look at possibilities.
07. The Nominating Committee begged a few moments from the Meeting to caucus and then reported that Chris Hall would be a suitable candidate to fill the vacancy on the Board. Dwayne Collins will ensure he is invited to the Board meeting scheduled for 01 Sep 2010. Election of
08. & 09 As a matter of other business and with Derrick McIntosh being present, cordialities were expressed to and exchanged with Mr. McIntosh.

It was noted that the next meeting could be held on 21 July 2010 if needed, otherwise, the next meeting is scheduled for Wednesday, 01 Sep 2010. There being no further business the Meeting was adjourned at about 8:40pm.

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Catherine Dickinson, Vice-Chair

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John K Muir, Secretary/Treasurer