

MINUTES OF P.R. COMMUNITY and STUDENT ASSOCIATION (SADLEIR HOUSE FACILITY)
o/a PRCSA held on 06 October 2009 in the Senior Common Room at Sadleir House,
751 George St North, Peterborough, Ontario at 7pm.

P R E S E N T: Philip Benmore, Catherine Dickinson, John K Muir, Tara-Lyn Prindiville,
James Smith & Helen Wallis..

R E G R E T S: Ayad Sbeyti.

ALSO PRESENT: Dwayne Collins, Steward.

01. The meeting was called to order at about 7:05 p.m. with Catherine Dickinson acting as Chair and John Muir acting as Secretary. Notice of this meeting having been made to all the Directors, and a majority being present, the meeting was declared constituted. An agenda was agreed upon and discussion followed.
02. The minutes from the previous Meeting were presented.
UPON A MOTION duly made seconded and carried unanimously, the Board Meeting Minutes from 30 June & 01 September 2009 were accepted as presented.
03. Financial Statements were presented (see attached). It was noted that the Steward and Treasurer were in the midst of preparing the books for the annual financial review.
UPON a MOTION duly made seconded and carried unanimously, the financial statements to 31 August 2009 were received as presented.
04. Budget Report was presented (see attached). **UPON a MOTION** duly made seconded and carried unanimously, the Budget Report was accepted as presented and discussed.
05. The Steward's Report (see attached). **UPON a MOTION** duly made seconded and carried unanimously, the report and plan were accepted as presented and discussed. It was noted that the presentation of the proposed letter to the Ontario Ministry of Training, Colleges and Universities re: OWSP funding is deferred to the next Meeting.
06. The Usage Statistics Report was presented and received. It was noted that this report will be prepared on a quarterly basis.
07. Committee Reports: It was noted that the Steward left the room at this time. The Steward's Personnel Committee circulated a proposed letter of agreement for consideration of the Board. Discussion followed. **UPON a MOTION** duly made seconded and carried unanimously, the letter of agreement was accepted as presented, and the Vice-chair and the Treasurer were directed and authorised to execute the agreement directly after the Board Meeting.
At this time the Steward was invited back, and the Meeting continued.
08. The schedule for upcoming Board Meetings was agreed, with the dates set for Tuesday at 7pm on 03 Nov 09, 01 Dec 09, and 12 Jan 10, with a possible further date of 02 Feb 10.
09. There being no further business the Meeting was adjourned at about 8:40pm.

Catherine Dickinson, Vice-Chair

John K Muir, Secretary/Treasurer