

MINUTES OF P.R. COMMUNITY and STUDENT ASSOCIATION (SADLEIR HOUSE FACILITY)
o/a PRCSA held on 17 March 2009 in the Senior Common Room at Sadleir House, 751 George
St, Peterborough, Ontario at 5pm.

P R E S E N T: Philip Benmore, Catherine Dickinson, John K Muir, Tara-Lyn Prindiville,
Ayad Sbeyti, James Smith, & Helen Wallis.

ALSO PRESENT: Dwayne Collins, Steward.

The meeting was called to order at about 5:15 p.m. with Catherine Dickinson acting as Chair and John Muir acting as Secretary. With all Directors being present in person, the meeting was declared duly constituted.

01. The Chair welcomed everyone to the Meeting and suggested a "go around" of informal introductions. That done, and agenda was agreed upon and discussion followed.
02. The minutes from two previous Meetings were presented.
UPON a MOTION duly made seconded and carried unanimously, the Board Meeting Minutes from 28 January 2009 and 27 February 2009 were accepted as presented.
03. Appointment and Confirmation of Officers.
The roles and the various officer positions were outlined, discussed and nominations were made. **UPON a MOTION** duly made seconded and carried unanimously, Ayad Sbeyti was appointed President & Chair; Catherine Dickinson was appointed Vice-Chair; and John Muir was appointed Secretary/Treasurer.
UPON a MOTION duly made seconded and carried unanimously, Dwayne Collins was confirmed as Steward & Vice-president; and Susan Newman was confirmed as Bookkeeper.
04. Committees: The matter of committees was brought forward and discussed. Included in the conversation was delineating the difference between "board committees" and staff sponsored "working groups". It was decided that with one exception no committees would be struck at this time pending completion of the "Sadleir House Review".
UPON a MOTION duly made seconded and carried unanimously, the President, the Secretary/Treasurer, a Philip Benmore are to form the Steward's Personnel committee, agree a renewed contract with the Steward for consideration by the Board.
05. Financial Statements were presented (see attached). **UPON a MOTION** duly made seconded and carried unanimously, the financial statements to 31 January 2009 were accepted as presented.
06. The Mid-Year Budget Review & Update report was presented by the Steward (see attached) **UPON a MOTION** duly made seconded and carried unanimously, the report and budget amendments were accepted as presented.
07. Steward's Report (see attached). **UPON a MOTION** duly made seconded and carried unanimously, the Steward's Report was accepted as presented.
08. AOB - Meeting Schedule: The next Meeting was set for Tuesday, 21 April 2009 at 6pm. Members will canvassed as to their availability for Meetings in May and August.
09. There being no further business the Meeting was adjourned at about 7pm.

Catherine Dickinson, Vice-Chair

John K Muir, Secretary/Treasurer