

MINUTES OF P.R. COMMUNITY AND STUDENT ASSOCIATION (SADLEIR HOUSE FACILITY) o/a PRCSA held on 28 January 2009 in the SCR at Sadleir House, 751 George St, Peterborough, Ontario at 5:30 p.m.

P R E S E N T: Marisa Barnhart, Philip Benmore, Catherine Dickinson, John K Muir & Jonathan Pinto & Sara Swerdlyk.

R E G R E T S: Sally Chivers.

ALSO PRESENT: Dwayne Collins, Steward.

The meeting was called to order at 7:20 p.m. with Sara Swerdlyk acting as Chair and John Muir acting as Secretary. With a majority of Directors being present in person, the meeting was declared duly constituted.

01. Chair's Remarks: The Chair welcomed Board members to the meeting.
The Chair brought forward a letter of resignation from Sally Chivers.
UPON a MOTION duly made seconded and carried unanimously, with regret the Board accepted Ms. Chivers resignation effective at the next Annual General Meeting scheduled to be held at the end February 2009.
An agenda was agreed upon and discussion followed.
02. The Minutes for the previous Meeting were presented.
UPON a MOTION duly made seconded and carried unanimously, the Minutes of the Board Meeting held on 10 December 2008 were accepted as amended.
03. The financial report, comprising comparative figures to the end of December 2008 & December 2007 was presented by the Treasurer (see attached). **UPON a MOTION** duly made seconded and carried unanimously, the Financial Report was accepted as presented.
There was some discussion regarding the calculation of student membership fees for the year
04. The Financial Review Engagement Report prepared by Stow Brown & McLeod LLP was received by the Board for presentation to the Membership as the next Annual General Meeting.
05. Steward's Report was presented (see attached). Discussion followed. **UPON a MOTION** duly made seconded and carried unanimously, the Steward's Report was accepted as presented and discussed, and the Steward was thanked especially for dealing a troublesome boiler and consequent flooding.
06. A detailed Usage Statistics Report was presented by the Steward, comprising comparative usage figures, by year, room, organisation type, capacity and other designations.
07. Committee Reports
 - a) the work of Nominating Committee continues, and now is expanded to find a candidate for a one year term to fill the vacancy following Sally Chivers' resignation. During these discussions it was decided to hold the Annual General Meeting at 6pm on Friday, 27 February 2009 at Sadleir House.
 - b) Following a report of the Founder's Week committee and general discussion it was decided that celebrations shall include events on two days.
Thu, 26 Feb 08 5 - 7:30 Founder's Reception: This is for invited guests, donors and other folks who have been instrumental in establishing the facility. Dwayne Collins will provide tours, explain the story so far, and talked about future plans with hors d'oeuvres and wine served in the SCR and/or Hobbs.
Fri, 27 Feb 08
Open House - during the afternoon: Tenants will open up their offices and distribute their organisational information, staff will give tours (highlighting Hobbs and SCR as student study space), and there'll be PRCSA pamphlets on hosting events.
Annual General Meeting at 6pm
House Party - evening: to include a band in Dining Hall, quieter music in the SCR, hobnobbing in Hobbs, bars in all rooms, and a PWYC cover charge,
08. This being the last Board Meeting before the AGM, mutual expressions of respect and well wishing were shared around the table. There being no further business the Meeting was adjourned at about 8:30pm

Sara Swerdlyk, President

John K Muir, Secretary/Treasurer