

MINUTES OF P.R. COMMUNITY AND STUDENT ASSOCIATION (SADLEIR HOUSE FACILITY) o/a
PRCSA held on 10 December 2008 in the Senior Common Room at Sadleir House, 751 George St,
Peterborough, Ontario at 6:00 p.m.

P R E S E N T: Philip Benmore, Catherine Dickinson, John K Muir & Sara Swerdlyk.

R E G R E T S: Sally Chivers, Jonathan Pinto & Marisa Barnhart

Also present: Dwayne Collins, Steward.

The meeting was called to order at 6:05 p.m. with Sara Swerdlyk acting as Chair and John Muir acting as Secretary. With a majority of Directors being present in person, the meeting was declared duly constituted.

01. Chair's Remarks: The Chair welcomed Board members to the meeting. An agenda was agreed upon and discussion followed.
02. The Minutes for the previous Meeting were presented.
UPON a MOTION duly made seconded and carried unanimously, the Minutes of the Board Meeting held on 31 October 2008 were accepted as amended.
03. The financial report, comprising comparative figures to the end of October 2008 & October 2007 was presented by the Treasurer (see attached).
UPON a MOTION duly made seconded and carried unanimously, the Financial Report was accepted as presented.
04. Steward's Report was presented (see attached). Discussion followed. Two donations were noted, namely, a new LCD computer screen and arm for the PRCSA office, and a used cash register donated by "Y's Buys". **UPON a MOTION** duly made seconded and carried unanimously, the Steward's Report was accepted as presented and discussed.
05. A detailed Usage Statistics Report (to November 08) was presented by the Steward, comprising six charts showing breakdowns and comparisons of user and usage types. Discussion followed. The Board was impressed by the presentation and made a few suggestions as to presentational format.
06. a) Nominating Committee & AGM Preparation: Discussion followed about the work to be done, It was noted that the terms of office for Directors Marisa Barnhart, Jonathan Pinto, John Muir & Sara Swerdlyk will expire at the next Annual General Meeting. **UPON a MOTION** duly made seconded and carried unanimously, the Nominating Committee for the upcoming AGM shall be Philip Benmore, Catherine Dickinson, & Sara Swerdlyk. It was noted that Sara Swerdlyk will act as Chair of the committee in her capacity as President. Board Members not on the committee are invited to send their recommendations to the committee as soon as convenient.

b) Discussion followed regarding "Founder's Week" activities leading up to and just after the AGM. **UPON a MOTION** duly made seconded and carried unanimously, the Founder's Week Committee shall be comprised of Catherine Dickinson, Philip Benmore, John Muir, Cindy Philips, and chaired by Alissa Paxton.
07. It was noted that the next Meeting is scheduled for Friday, 23 January 2009. There being no further business, the Meeting was adjourned at 7:55 pm.

Sara Swerdlyk, President

John K Muir, Secretary/Treasurer