

MINUTES OF P.R. COMMUNITY AND STUDENT ASSOCIATION (SADLEIR HOUSE FACILITY) o/a PRCSA held on 31 October 2008 in the Hobbs Memorial Library at Sadleir House, 751 George St, Peterborough, Ontario at 5:30 p.m.

P R E S E N T: Marisa Barnhart, Philip Benmore, Catherine Dickinson, John K Muir & Jonathan Pinto & Sara Swerdlyk.

R E G R E T S: Sally Chivers.

ALSO PRESENT: Dwayne Collins, Steward.

The meeting was called to order at 5:30 p.m. with Sara Swerdlyk acting as Chair and John Muir acting as Secretary. With a majority of Directors being present in person, the meeting was declared duly constituted.

01. Chair's Remarks: The Chair welcomed Board members to the meeting. An agenda was agreed upon and discussion followed.
02. The Minutes for the previous Meeting were presented.
UPON a MOTION duly made seconded and carried unanimously, the Minutes of the Board Meeting held on 25 July 2008 were accepted as amended.
03. The financial report, comprising statements for the previous fiscal year ending 2008, the first month of the current fiscal year ending 30 Sep 2008 prior to financial review and adjustment, and a corrected estimate of student membership fees for the current fiscal year were presented by the Treasurer (see attached).
UPON a MOTION duly made seconded and carried unanimously, the Financial Report was accepted as presented.
04. Steward's Report was presented (see attached). Discussion followed. **UPON a MOTION** duly made seconded and carried unanimously, the Steward's Report including the "Information Booklet 2008-09", and the Accessibility Plan – Stage I 2008-10", was accepted as presented and discussed, and the Steward was thanked especially for dealing thieves, vandals, and the City of Peterborough.
05. A detailed Budget Report was presented by the Steward, comprising preliminary performance figures for the previous fiscal year, and estimates for the current fiscal (see attached). Discussion followed.
UPON a MOTION duly made seconded and carried unanimously, the Budget Report was accepted as presented.
06. a) It was noted that the "Information Booklet 2008-09" an early and summary version of the annual report being prepared for the upcoming annual general meeting.
b) The state of a proposed levy group policy was discussed
c) It was decided to set the next two Board meetings for 5:30 p.m. on Friday, 28 November 2008; and Friday 23 January 2009; with the Annual General Meeting set for Friday, 27 February 2009.
07. There being no further business, and the Chair to canvas Directors for a good date for the next meeting at a later time, the Meeting was adjourned at 1:30pm

Sara Swerdlyk, President

John K Muir, Secretary/Treasurer